

Review Items	N/A	Yes	No	Comments
A. Documentation Enclosed				
Drug Receipt Present				
Control Card Present				
Copy of Daily Balance Sheet Present				
Copy of Daily Negative Control Sheet Present				
Drug Analysis Form Present				
Copy of MS Tracking Log Present				
Copy of MS Sequence Set-up Log Present				
Copy of Tune Report Present				
Raw Data Present				
Certificate of Analysis Present				
B. Preliminary Test				
Daily Balance Check Accepted				
Negative Control Check Accepted				
Color Test Performed & Accepted				
Microcrystalline Test Performed & Accepted				
Verify Sampling Technique				
Verify Math Calculations				
Net Weight Documented				
UV-Vis Test Performed & Accepted				
GC # _____ Test Performed & Accepted				
HPLC Test Performed & Accepted				
Macroscopic Test Performed & Accepted				
Microscopic Test Performed & Accepted				
Micromedex Match Accepted				
Literary Search Match Accepted				
C. Confirmatory Test				
Instrument				
GC/MS # _____				
Copy of Tune Performed & Accepted				
QC Mix Present & Accepted				
MS Sequence Log Accepted				
Opening Standard/s Present & Accepted				
Closing Standard/s Present & Accepted				
Negative Control/s Present & Accepted				
MS Tracking Log Accepted				
Negative Control/s Present & Accepted				
Retention Time Acceptance: +/-1.5%				
Library Search > 90%				
Spectral Interpretation Match Accepted				
LC/MS/MS # _____				
Copy of Tune Performed & Accepted				
QC Mix Present & Accepted				
MS Sequence Log Accepted				
Opening Standard/s Present & Accepted				
Closing Standard/s Present & Accepted				
Negative Control/s Present & Accepted				
MS Tracking Log Accepted				
Negative Control/s Present & Accepted				
Retention Time Acceptance: +/-1.5%				

Review Items	N/A	Yes	No	Comments
Library Search > 90%				
Spectral Interpretation Match Accepted				
IR # _____				
Internal Polystyrene Present & Accepted				
QC Present & Accepted				
Negative Control/s Present & Accepted				
Library Search Accepted				
Spectral Interpretation Match Accepted				
D. Reporting/				
Drug Receipt Completed				
Control Card Completed				
Certificate of Analysis Completed				
Evidence Envelop Completed				
Evidence Packaging Completed				

Identification of Substance: _____

Reviewer Signature: _____

Date: _____

Review Items	N/A	Yes	No	Cocaine	Heroin	Rx	Marijuana/Cannabis	Other
A. Documentation								
Drug Receipt								
Control card								
Envelope								
B. Preliminary Test								
Balance Check								
Negative Control Check								
Color Test Results								
Crystals								
UV-Vis								
GC # _____								
HPLC								
Macroscopic								
Microscopic								
Micromedex Match								
Literary Search Match								
Calculations								
Net Weight								
C. Confirmatory Test								
Instrument								
GC/MS # _____								
Tune Present & Accepted								
QC Mix Present & Accepted								
Sequence Setup								
Opening Standard/s Present & Accepted								
Closing Standard/s Present & Accepted								
Blank/s								
MS Control Sheet Present								
Blank/s								
Retention Time Acceptance								
Library Search > 90%								
Spectral Interpretation Match								
LC/MS/MS # _____								
Tune Present & Accepted								
QC Mix Present & Accepted								
Sequence Setup								
Opening Standard/s Present & Accepted								
Closing Standard/s Present & Accepted								
Blank/s								
MS Control Sheet Present								
Blank/s								
Retention Time Acceptance								
Library Search > 90%								

Spectral Interpretation Match							
IR # _____							
Internal Polystyrene Present & Accepted							
QC Present & Accepted							
Blank/s							
Library Search							
Spectral Interpretation Match							
D. Reporting							
Control Card							
Certificate of Analysis							

Identification of Substance: _____

Review Items	N/A	Yes	No	Opiates	Stimulants	Depressants	Hallucinogens	Marijuana/Cannabis	Steroids	Inhalants	Others
A. Documentation											
Drug Receipt											
Control card											
Envelope											
B. Preliminary Test											
Balance Check											
Negative Control Check											
Color Test Results											
Crystals											
UV-Vis											
GC # _____											
HPLC											
Macroscopic											
Microscopic											
Micromedex Match											
Literary Search Match											
Calculations											
Net Weight											
C. Confirmatory Test											
Instrument											
GC/MS # _____											
Tune Present & Accepted											
QC Mix Present & Accepted											
Sequence Setup											
Opening Standard/s Present & Accepted											
Closing Standard/s Present & Accepted											
Blank/s											
MS Control Sheet Present											
Blank/s											
Retention Time Acceptance											
Library Search > 90%											
Spectral Interpretation Match											
LC/MS/MS # _____											
Tune Present & Accepted											
QC Mix Present & Accepted											
Sequence Setup											
Opening Standard/s Present & Accepted											
Closing Standard/s Present & Accepted											
Blank/s											
MS Control Sheet Present											
Blank/s											
Retention Time Acceptance											
Library Search > 90%											

Spectral Interpretation Match									
IR # _____									
Internal Polystyrene Present & Accepted									
QC Present & Accepted									
Blank/s									
Library Search									
Spectral Interpretation Match									
D. Reporting									
Control Card									
Certificate of Analysis									

Identification of Substance: _____